



## DRIVE SCHOOL INSTRUCTOR INFORMATION

**NAC 483.725** "Instructor" defined. (**NRS 481.051**) "Instructor" means a person who is licensed by the department to teach a course in a school for drivers.

### LICENSING REQUIREMENTS

1. Certificate of Employment (OBL236) must be completed in full and signed by the applicant and a principal of the business. **NRS 483.700**
2. Personal History Questionnaire (OBL242) completed in full.
3. One set of fingerprints is required. Applicant must be fingerprinted by an authorized NV DMV representative or a law enforcement agency. Check with your local law enforcement agency for any additional fees. **NRS 483.7205**
4. DPS Fingerprint Background Waiver (OBL256) completed and signed by the applicant.
5. Drive School Instructor Disclaimer (OBL280) completed and signed by applicant. **NRS 483.760**
6. A resume that summarizes the applicant's education, experience, certification as an instructor and fitness for the position. **NAC 483.752.1 (e)**
7. Any certificates which substantiate that the applicant meets the qualifications for licensure as an instructor. **NAC 483.752.1 (f)**
8. Proof acceptable to the department that the applicant possesses a valid driver's license issued by this state. Behind-the-Wheel instructor must submit evidence that he/she has possessed, for at least 5 years, a driver's license of the classification necessary for the type of vehicle in which he/she will be giving instruction. Has no more than two (2) moving traffic violations in past 24 months, has not been suspended or revoked within the past three (3) years and has no convictions involving alcohol or controlled substances within the past three (3) years. **NAC 483.752**
9. Pass a written examination for the license type being taught, administered by the department, with a score of at least 80 percent. **NRS 483.720.2**
10. Instructors must also pass a practical demonstration of driving ability as prescribed by the Department in the type of vehicle for which he will be instructing, with a score of at least 80 percent. The driving skills test is administered by the department. **NAC 483.752.2 (b)**
11. Education requirements:
  - A. Proof acceptable to the department that the applicant has received a high school diploma or equivalent; or if the application is for licensure as an instructor for a school for training drivers to operate commercial motor vehicles, has accumulated, in the seven (7) years immediately preceding his application, not less than five (5) years' experience in the operation of commercial vehicles. **NAC 483.752.1.**
  - B. An applicant who seeks approval to provide classroom instruction to a person under 18 years of age must, submit school transcripts or other documentation as proof of completion of at least 40 hours of instruction at the college level, or the equivalent thereof, as evidenced by the accumulation of 4 credits for continuing education or other training acceptable to the department that pertains to the development of skills related to driving or providing instruction. **NAC 483.752.3**
  - C. An instructor in a school for training commercial vehicle operators and an instructor who is not approved to provide classroom instruction to a person who is under 18 years of age may submit proof of other education and experience that is deemed acceptable to the department. **NAC 483.752.3**



## **APPLICATION FEES (Non-refundable)**

License Fee: \$10.00

Fingerprint Processing Fee: \$39.00

## **RENEWAL INFORMATION (NRS 483.730.3; NAC 483.762.3)**

Renewal applicants will be receiving correspondence from the Department before their license expires regarding specific requirements necessary to renew their particular instructor license type. If the renewal applicant has any questions regarding the status or particulars of their license renewal, they may contact the Department for additional clarification.

## **FOR MORE INFORMATION, PLEASE REFER TO:**

- **Nevada Revised Statutes (NRS) 483.700 to 483.780, and;**
- **Nevada Administrative Code (NAC) 483.708 to 483.795.**