MOTOR VEHICLE INDUSTRY PORTAL (MVIP)

&

DMV BUSINESS LICENSE ONLINE RENEWAL

INFORMATION / TUTORIAL



The Motor Vehicle Industry Portal (MVIP) is a web-based system where you can enter your DMV BUSINESS LICENSE NUMBER and ACCESS CODE to view your renewal application and business information with the Nevada Department of Motor Vehicles.

Go to https://dmvapp.nv.gov/DMV/OBL/MVIP/Pages/Access.aspx to access MVIP.



Please keep in mind some screens on MVIP and the DMV Web Renewal webpage will vary in appearance and options depending on your license type.

You may also request another e-mail notification containing your ACCESS CODE be sent to the e-mail address on file with the DMV. Upon selecting the option to request another e-mail containing your ACCESS CODE, you will see this message:

vour renewal application. Once you have verified the information on the renewal, you may choose to renew your license by selecting the link rovided. Access Code Ty ou did not receive an email with the access code or no longer have the email sent by the DMV, <u>click here</u> and enter your Dusiness License Number and click the submit butture. Another email will be sent to the address on record. If you do not receive an email, contact the appropriate area totar. Market and address on record. If you do not receive an email, contact the appropriate area totar. Market area totar. Market area totar. Market area totar. Musicess License Number: SUBMIT BACK DMV online services are available during the following hours.s: Mondays – 24 hours Tuesday thru Friday – 2 a.m. to michight Saturdays – 24 hours Tuesday thru Friday – 2 a.m. to nichight Saturdays – 2 a.m. to 8 p.m. Sundays & holidays – michight to 9 p.m. Contact Us Comptiance Enforcement Division Occupational Business Licensing Section 555 Wright Way Carson City, NV 89711-0725 (775) 684-4690 Comptiance Affection Social Contact Us Contact Us Notor Fuel Section S55 Wright Way Carson City, NV 89711-0725 (775) 684-4711 ext 2	Velcome to the Nevada DMV online Industry Portal. From this portal 1	Nevada Department of Motor Vehicles
Mondays – 24 hours Tuesday thru Friday – 2 a.m. to midnight Saturdays – 2 a.m. to midnight Saturdays – 2 a.m. to 8 p.m. Sundays & holidays – midnight to 9 p.m. Contact Us Contact Us Contact Us Contact Us Contact Us Contact Us Motor Carrier Division Occupational Business Licensing Section 555 Wright Way Carson City, NV 89711-0725 (775) 684-4690 (775) 684-4711 ext 2	our renewal application. Once you have verified the information on the rovided. Access Code If you did not receive an email with the access code or no longer have the email sent by the DMV, click here and enter your Business License Number and click the submit button. Another email will be sent to the address on record. If you do not receive an email, contact the appropriate area below. Access code sent Business License Number: SUBMIT BACK DMV online services are available	te renewal, you may choose to renew your license by selecting the link Business Identification Enter the Business License Number and Access Code from your renewal notice. Business License Number: Access Code: SUBMIT RESET
Saturdays – 2 a.m. to 8 p.m. Sundays & holidays – midnight to 9 p.m. Contact Us Contact Us Compliance Enforcement Division Motor Carrier Division Occupational Business Licensing Section Motor Fuel Section 555 Wright Way 555 Wright Way Carson City, NV 89711-0725 Carson City, NV 89711-0725 (775) 684-4690 (775) 684-4711 ext 2	Tuesday thru Frida	$a_{\rm y} - 2$ a.m. to midnight
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If you did not receive an e-mail notification within 60 days of your expiration date, please ensure the Nevada DMV has your current e-mail address. Also, add our e-mail address to your contacts: <u>DMVOBLMVIP@dmv.nv.gov</u> to prevent your junk/spam filter from disposing of future correspondence.

For more information, please call: OCCUPATIONAL & BUSINESS LICENSING Northern Nevada - (775) 684-4690/Southern Nevada – (702) 486-8620

MOTOR CARRIER - MOTOR FUEL SECTION - (775) 684-4711 ext. 2

Once you have entered your DMV BUSINESS LICENSE NUMBER and ACCESS CODE into the "Business Identification" area to enter the Portal, you will be taken to the GENERAL INFORMATION page. Here, you may proceed with viewing your business information and retrieve your renewal application:

Motor Vehicle Industry Portal Name: TEST DEALERSHIP License #:DLR000040496 Mailing Address: 555 WRIGHT WAY, CARSON CITY, NV 89711 Location: 555 WRIGHT WAY, CARSON CITY, NV 89711 Dealership Motor Vehicle Business Name TEST DEALERSHIP Motor Vehicle Notividual Orgonation Name Est DEALERSHIP Outper Type INDIVIDUAL Corporation Name Est DEALERSHIP Outper Type NDIVIDUAL Outper Type Nations Street Outper Street Outper Street Street Street Street Street Outper Dealers Type DEALER Dealers Type Dealers Type Dealers Type Dealers Type Dealers	Business Hight WAY, CARSON CITY, NV 89711 License #; DLR000040496 Business finformation Business Name TEST DEALERSHIP Owner Type INDIVIDUAL Corporation Name EEN D12345678 Modress: Street City State ZIP Code Mailing SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY NV 897110002 Physical SIS WRIGHT WAY CARSON CITY <td< th=""><th>Motor Vehicle Industry Portal Name: TEST DEALERSHIP License #: DLR000040496 Mailing Address: 555 WRIGHT WAY, CARSON CITY, NV 89711 Location: 555 WRIGHT WAY, CARSON CITY, NV 89711 Street Colspan="2">City Street City Street CITY NV 89711 Address: Street City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV System City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Street City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Physical S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Einese License Information Einense License Information Einense</th><th></th><th>Neurola Decartment of Mo</th><th></th><th></th><th></th><th>Sup -</th><th></th></td<>	Motor Vehicle Industry Portal Name: TEST DEALERSHIP License #: DLR000040496 Mailing Address: 555 WRIGHT WAY, CARSON CITY, NV 89711 Location: 555 WRIGHT WAY, CARSON CITY, NV 89711 Street Colspan="2">City Street City Street CITY NV 89711 Address: Street City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV System City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Street City State ZIP Code Mailing S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Physical S55 WRIGHT WAY CARSON CITY NV SysT110002 Pinoidal Einese License Information Einense License Information Einense		Neurola Decartment of Mo				Sup -	
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The purpose of MVIP is to enable you to view your current business information on file with the Nevada Department of Motor Vehicles and print your renewal documents. If you require any changes, please contact the Nevada DMV for more information:

OCCUPATIONAL & BUSINESS LICENSING: Northern Nevada - (775) 684-4690 or Southern Nevada – (702) 486-8620.

MOTOR CARRIER – MOTOR FUEL SECTION: (775) 684-4711 ext. 2

When you select "RENEWAL INFORMATION" from the menu bar on the left, you can print your renewal documents by clicking Generate:

Nevada		Nev	ada Department of Motor Vehicles
		Motor Vehicle Ind	istry Portal
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Upon clicking Generate, another window will open a printable Adobe Acrobat PDF version of your renewal documents:



You may view, save and print your renewal forms:

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Click these arrows to view each page of your renewal documents. You may also complete your renewal online by following the link as shown below, if changes *are not* required to your account:

	Мо	otor Vehicle Industry Portal
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The link will take you from the MOTOR VEHICLE INDUSTRY PORTAL (MVIP) to the DMV BUSINESS LICENSE RENEWAL homepage. Again, you will enter your DMV BUSINESS LICENSE NUMBER and ACCESS CODE to begin the renewal process:



You will be directed to the BUSINESS INFORMATION page where you may review your information and will be asked to confirm your e-mail address. Once you are finished, just click Next on the bottom of each page and follow the instructions to complete each section of your renewal:

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Again, please keep in mind that the options on the side bar will depend on the type of license you hold with the DMV:

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ve Daymerr	Business License In Business License	formation Number	License Type	DEALER	Ĵ	Fex Paymant	Business License Infor Business License Nu	mation	License	vpe Mc SUP
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	NEW MOTOR VEHICLE	USED TR	AILER. USE	MOTOR CVC	1.0					
	LONG TERM LESSOR	SHORT T	ERM LESSOR							
	Franchises				-				Next	

Revised 11/2012

For Licensees other than Motor Fuel customers, once you have verified your information in the BOND AND INSURANCE INFORMATION and SALESPERSON RENEWAL sections, you will arrive at the PLATE RENEWAL section where you may renew or request additional plates by typing your selections in the fields shown below:

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-444	-					ALVAN		
	Busi	ness Licen	se Rene	wal	Contraction in the local division of			_
usiness	Business License	e # - DLR	0000404	96	Type - DEAL	ER		
nformation	-	_	Inste	uction				-
ond and nsurance nformation	Select the plates that for that plate. Stolen that are not being re plates, enter the num active salesperson lice	you wish to re plates must be enewed must b nber of plates censes and prin	new. If any e reported t e surrender you are req icipals multi	of the p to the ne red to t questing iplied by	arest law enforce he Department. Dealer plates a 1.5, rounded to 1	ost, selec ment age If you wis are limited the neares	t the lost s ncy. Any p sh to order to the tot st whole nur	tatus lates nev tal o mber
alesman	active salesperson licenses and principals multiplied by 1.5, rounded to the nearest whole number. Loan license plates are limited to 40. Additional supplemental loan license plates may be requested. Loan family plates are limited to 6 and are included in the maximum amount of 40 loan plates. Both motorcycle and vehicle plates are included in the plate limits. Plasse contact your							
enewal	plates. Both motorcy	cle and vehicle	nited to 6 a a plates are	nd are in include	ncluded in the ma ad in the plate lin	nits, Plea	se contact	you
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After completing the ATTESTATION, you will arrive at the FEE PAYMENT screen. Licensees, except Motor Fuel customers, please select your preferred payment type:

	Buciness Lizense Penewal		Jayat	
siness ormation	Business License # - DLR000040496	Type - DE4	ALER	
has be	Fee Payment	Quantity	Faa	Total Foor
urance prmation	DEALER LICENSE - RENEWAL	Quantity 1	\$50.00	\$50.00
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: wal				1
pymeant val mation	Important: [1] If you are processing multiple renewals using the same for each, please wait at least 5 minutes between consider it as duplicate payment. [2] If you are paying using E-Check/ACH and the na please enter the name between First Name and Last [3] If you would like to receive a written confirmation requested in Step 5. Your email address will not be s Vehicles.	n each renewal. C me on the account Name fields. Via email, please hared or sold by t	imber and th Otherwise th t is a busine list your en he Departm	ne fees are the e system will ess name, nail address, as ent of Motor
		Payment Type.		
	To proceed, please select a Payment Type CACH/E-Check Debit/Credit Card	Amount Due S	50.00 Discov	rer

Motor Fuel customers will only need to click Next on the Fee Payment screen to complete the renewal:

-				
	Business License Renewa	0		
	Business License # -	Type - MC S	UPPLIER	
Business Information	Fee Dayment	-		
	Description	Quantity	Fee	Total Fees
	Description	Quantity	ree	Totarrees
Bond and				
Insurance Information				
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Attest		Total Fees to	be Paid	\$0.0
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Fee Payment Ronewal Confirmation	Important: [1] If you are processing multiple renewals using the for each, please wait at least 5 minutes between ea as duplicate payment. [2] If you are paying using E-Check/ACH and the name enter the name between First Name and Last Name [3] If you would like to receive a written confirmation requested in Step 5. Your email address will not be sivehicles. PREV Contact Us Compliance Enforcement Division S55 Wright Way Carson City, NV	same account numbe ch renewal. Otherwis ne on the account is a fields. via email, please list hared or sold by the NEXT Notor Ca Motor F 555 W	er and the fi e the syste business r your email Department ontact Us mier Divisio uel Section right Way	ees are the sam m will consider it name, please address, as c of Motor
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Fee Payment Renewal Confirmation	Important: [1] If you are processing multiple renewals using the for each, please wait at least 5 minutes between ea as duplicate payment. [2] If you are paying using E-Check/ACH and the name enter the name between First Name and Last Name [3] If you would like to receive a written confirmation requested in Step 5. Your email address will not be so Vehicles.	same account number ch renewal. Otherwise ne on the account is a fields. via email, please list hared or sold by the NEXT Construction Motor Ca Motor Ca S55 W Carson 897: (775)684 ce representative:	ontact Us rrier Divisio uel Section right Way 11-0725 -4711 ext	ees are the sam m will consider it name, please address, as t of Motor
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Upon selecting your payment type, additional fields will populate. Please complete the required information and click <u>Submit</u>:

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DEALER LICENSE - F	RENEWAL	1	\$50.00	\$50.0
		1		
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consider it as duplicate p	ayment.	etween each renewar	. Otherwise the	system win
[2] If you are paying usin please enter the name be	g E-Check/ACH and tween First Name and	the name on the acco Last Name fields.	unt is a busines	ss name,
[3] If you would like to re	ceive a written confirm	nation via email, plea	se list your ema	ail address, i
requested in Step 5. Your Vehicles.	r email address will no	t be shared or sold b	y the Departmen	nt of Motor
	ACH/E-Check	Amount Du	- S =0 00	
Design and Tame	ED LUC HO I	Amount Du	e 3 30.00	
Payment Type	· Debit/Credit Card	and a second second second		
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Payment Type Check 57 STEP 1: Enter your n Name on Credit Card = STEP 2: Enter your cr	Debit/Credit Card Debit/Credit * - Requ ame exactly as it appendent redit card number. The	CE VISA Mas it Card Input itred fields ars on your credit card	the credit card	type.
Payment Type Check 57 STEP 1: Enter your n Name on Credit Card * STEP 2: Enter your co Credit Card Number *	Debit/Credit Card Debit/Credit Credit Credit Credit credit card number. The	CE VISA Mas it Card Input ired fields ars on your credit card	e the credit card	type.
Payment Type Check 57 STEP 1: Enter your n Name on Credit Card = STEP 2: Enter your co Credit Card Number = 3 STEP 3: Enter the exp	Debit/Credit Card Debit/Credit Card Debit/Credit - Requ ame exactly as it appendent redit card number. The piration date of your credit card of your ca	CE VISA MAR	e the credit card	type.
Payment Type Check 57 STEP 1: Enter your n Name on Credit Card * STEP 2: Enter your cr Credit Card Number * STEP 3: Enter the exp Expiration Date *	Debit/Credit Card Debit/Credit Card Debit/Credit - Requ ame exactly as it appendent redit card number. The piration date of your credit Month: MM	CE VISA Mas it Card Input itred fields ars on your credit card system will recognize redit card. Year: YY 💌	e the credit card	type.
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Payment Type Check 57 STEP 1: Enter your n Name on Credit Card * STEP 2: Enter your cr Credit Card Number * STEP 3: Enter the exp Expiration Date * STEP 4: Optional - Enter E-Mail Address	Debit/Credit Card Debit/Credit Card Debit/Credit - Requ ame exactly as it appendent redit card number. The piration date of your cre Month: MM nter your e-mail addrese	CE VISA Mas it Card Input itred fields ars on your credit card system will recognize redit card. Year: YY I	the credit card	type.
Payment Type Check 57 Check 57 Check 57 Credit Card 7 Credit Card Number 7 STEP 2: Enter your credit Card Number 7 STEP 3: Enter the exp Expiration Date 7 STEP 4: Optional - Er E-Mail Address STEP 5: Click Submit	Debit/Credit Card Debit/Credit Card Debit/Credit - Requ ame exactly as it appendent redit card number. The privation date of your credit card num	CE VISA MARK	e the credit card	type.
Payment Type Check 55 STEP 1: Enter your n Name on Credit Card * STEP 2: Enter your cr Credit Card Number * STEP 3: Enter the exp Expiration Date * STEP 4: Optional - Enter E-Mail Address STEP 5: Click 'Submit	Debit/Credit Card Debit/Credit Debit/Credit - Requ ame exactly as it appendent redit card number. The piration date of your credit Month: MM inter your e-mail address t to complete. Submit Caro	CE VISA Mass it Card Input ired fields ars on your credit card • system will recognized redit card. Year: YY • ss.	the credit card	type.
Payment Type Check 55 1 STEP 1: Enter your m Name on Credit Card * 2 STEP 2: Enter your cr Credit Card Number * 3 STEP 3: Enter the exp Expiration Date * 4 STEP 4: Optional - Enter E-Mail Address 5 STEP 5: Click 'Submit Click	Debit/Credit Card Debit/Credit Card Debit/Credit * - Requ ame exactly as it appendent redit card number. The piration date of your credit Month: MM inter your e-mail address t to complete. Submit Cano	CE VISA Mas it Card Input ired fields ars on your credit card system will recognize redit card. Year: YY • SS.	e the credit card	type.

Finally, you will receive confirmation that your renewal was completed. Upon review by the DMV, your documents will arrive by mail in 7-10 days.

Neva	Nevada Departme	ent of Motor Vehicles
	Business License Renewa	P
Basiansi Triformakian	Businéss License ≠ -	Type - DEALER
Bond and Insurance Information	Congratula	ations !!!
Salesman Reneval	Monday, Novem The following Business License	was successfully Renewed
Plate Renewal	Please print this page for your records. Your new L in 7-10 days.	icense and/or Registrations will arrive by mail
Attest	Business Name	
Fee Payment	Business License Number	
Renewal	Transaction Confirmation Number	
Confirmation	Payment Confirmation Number	
	Total Amount Charged Thank you for using D	MV Online Services.
	CLOS	E
	Contact Us Compliance Enforcement Division 555 Wright Way Carson City, NV 89711-0725 (775)684-4690	Contact Us Motor Carrier Division Motor Fuel Section 555 Wright Way Carson City, NV 89711-0725
	E-mail: info@dmv.nv.gov	(775)084-4711 EXT 2
	Call a customer service	ce representative:
	Las Vegas Area Reno/Sparks/Carson City TDD (Hearing Impaired <u>Only</u>)	(702) 486-8620 (775) 684-4690 (775) 684-4904
Busines	s Licensing IDMV Home Page Online Services State of Nev form>lFuel Dealers & Suppliers	ada Home Page Child Support

Figure 11 For the section of the section within the Nevada Department of Motor Vehicles:

OCCUPATIONAL & BUSINESS LICENSING: Northern Nevada - (775) 684-4690 Southern Nevada - (702) 486-8620

MOTOR CARRIER DIVISION – MOTOR FUEL SECTION: (775) 684-4711 ext. 2